

## GOVERNANCE COMMITTEE

### Meeting Minutes 1/24/2012 3PM Town Hall

Present: Frank Antonelli, Catherine Irzyk, Susan Psaledakis

The meeting was called to order by Frank Antonelli at 3PM.

The minutes of 1/17/2012 were reviewed and approved with minor changes.

The recommendations from the **Financial Management Review** report were discussed with some additions and changes made to the rationale of some of the recommendations.

Susan shared information she received from Melinda Ordway, DLS Municipal Data Management, regarding clarification of #6 recommendation: To adopt a formal budget process.

Frank discussed with Walter Alterisio future plans for presentation of our findings. It is hoped the committee can provide a summarization of our findings to the Board of Selectman approximately 2/27/2012. This would include a broad picture of the articles including financial involvement and the prioritization of the recommendations by first, second and third year. It is hoped to present the findings to the staff members, committee members, and other municipal staff at a date set in early March.

There being no further discussion the meeting was adjourned at 4:55 PM.

The next meeting is scheduled for Feb. 7 at 3 PM at the Town Hall.

The agenda for the next meeting:

1. Review and approve the minutes of 2/24/2012
2. Prioritize the 22 recommendations by year 1, year 2 and year 3.
3. Review recommendation #19: Establish a Town Collector Position. Bonnie Ricardelli, Treasurer and Collector will be present to provide input.
4. Other

Respectfully submitted,  
Catherine Irzyk

Approved by Governance Committee on 2-7-2012